



POLICY

Vacation Policy

Length of vacation: 1 session = 4 weeks

Terms of vacation approval:

1. A student must be enrolled at NAC for at least six (6) **consecutive** sessions.
 - a. A leave of absence is considered a break in enrollment. If a student takes a leave of absence for any reason, their **consecutive** sessions will start over again when they return.
2. A student must be finished with their four-session level/course.
 - a. If a student is in the middle of a level/course at the end of six (6) sessions, the student must wait until they have finished their entire level/course to be approved for vacation.
3. A student must not be on an attendance probation.
4. A student must intend to enroll in the session after their vacation. A vacation is not a grace period.

Examples:

August	September	October	November	December	January	February	March	April	
Course A Session 1	Course A Session 2	Course A Session 3	Course A Session 4	Course B Session 1	Course B Session 2	Course B Session 3	Course B Session 4	Eligible for vacation (If you don't take vacation now, you have to wait four sessions.)	
August	September	October	November	December	January	February			
Course A Session 3	Course A Session 4	Course B Session 1	Course B Session 2	Course B Session 3	Course B Session 4	Eligible for vacation (If you don't take vacation now, you have to wait four sessions.)			
August	September	October	November	December	January	February	March	April	May
Course A Session 4	Course B Session 1	Course B Session 2	Course B Session 3	Course B Session 4	Course C Session 1	Course C Session 2	Course C Session 3	Course C Session 4	Eligible for vacation (If you don't take vacation now, you have to wait four sessions.)