



## New America College Refund Policy

### Terms of Refund

- Refunds will automatically be calculated for all students who leave the College.
- Refunds will be issued within 30 calendar days of the date of determination.
- NAC bases our refund policy on ACCT's refund policy.

### Withdrawal after students begin classes

- The amount of tuition earned by the institution is calculated as follows, based on the last date of attendance (LDA): The number of weeks a student has attended divided by the number of weeks in the session.
  - A partial week of attendance counts as a full week for this calculation.
- A student who has attended more than 50% of the session is not entitled to a refund.
- NAC is allowed to retain tuition for the *first* four weeks of enrollment for students who withdraw after beginning classes. Subsequent enrollment will be subject to the above calculation.
- A student who is terminated or dismissed by NAC will be entitled to a refund calculated according to their last date of attendance (LDA). Date of determination (DOD) for terminated students will be their date of termination from NAC. \*Exception: A student who is terminated or dismissed by NAC during the *first week* of classes will receive a full refund of all tuition (minus non-refundable fees).

### Cancellation before students begin classes or no-shows

- Non F-1 students and F-1 students who have not entered the country on a NAC I-20 are entitled to a full refund, minus non-refundable fees.
- If an F-1 student has entered the country on a NAC I-20, NAC is allowed to retain tuition for the first four weeks of enrollment for students who cancel before classes or are no-shows.
- If a student has not started classes, they are entitled to a full refund of tuition and fees paid if they withdraw within three days after completing admission documents and signing the Enrollment Agreement.

### Cancellation Due to Visa Denial

If a student cancels their enrollment due to visa denial, all monies paid will be refunded, minus non-refundable fees.

### Applicant not Accepted by the Institution

An applicant is entitled to a full refund of all monies paid, including non-refundable fees, if the applicant is not accepted by the school.

### Courses Discontinued by the Institution

A student is entitled to a full refund of tuition and fees paid in the event that the school discontinues a course or program of education during a period of time within which a student could have reasonably completed the same; except that this provision shall not apply in the event that the school ceases operation.

### Non-Refundable Fees

- Registration fee
- Resource fee
- Change of status fee
- Reinstatement fee
- Overseas processing fee
- Late payment fee

### Textbooks

Textbooks may only be refunded if they are returned in original, unused condition. If applicable, all original packaging must be intact.

### Wire Fee

If a student requests a refund by wire, NAC will retain charges incurred for the wire. This will be deducted from the refund and will be noted on the refund calculation.



## Definitions

- *Date of determination*: The date a student officially notifies the College of their intent to withdraw, or the date the College withdraws the student.
- *Last date of attendance (LDA)*: A student's last day in class.
- *Withdrawal*: A student who has attended at least one class; this includes transfer, completion, or withdrawal for any reason.
- *Terminated*: Cancellation of enrollment for any student with any visa status. If an F1 student is terminated, that includes cancellation of the I-20, along with the related immigration consequences.
- *No-show*: A student who never attends class and does not inform the College.
- *Cancellation*: A student who never attends class and notifies the College.